

5 November 1980

MEMORANDUM FOR: Deputy Director of Central Intelligence
FROM: Director of Central Intelligence
SUBJECT: DCI's Annual Report to the Congress

In this year's Annual Report to the Congress, I would like to continue the practice begun in 1979 of providing an overview of the Community, with individual chapters on CIA, DIA, INR and NSA drafted by you and the other Program Managers. Last year's report was well received by the Congress and I think we should use the same "corporate report" format again, since it allows us to outline our progress in meeting the needs of National Security decisionmakers as well as the needs of departmental consumers of intelligence.

In terms of content, my overview will take a slightly different thrust from last year. I plan to address four major topics:

--Major substantive problems faced by the Community this year. I want to emphasize that the broad range of issues and events we covered in widely differing geographic areas was accomplished quite successfully, but at the expense of some of the other continuing research and analysis we would have otherwise undertaken.

--Major developments in intelligence management. I will describe our progress in SAFE and APEX and also address counterintelligence and security matters.

--Challenges to be faced. This section will cover our progress in applying our resources to meet Third World requirements and also highlight our plans to take advantage of new technical collection systems.

--Legislation and relations with the Congress.

I suggested last year that each Program Manager seek to answer a list of questions that would provide his individual views on what was accomplished, where we ought to be headed and how we are going to get there. The questions I outlined last year remain valid and I am including a similar set of questions here as a suggested approach to give coherence to our report:

--Performance in 1980: Where did we do well? Where could we have done better? What lessons have been learned from the substantive problems we have had to face?

--Relations with consumers: How well are we meeting the needs of national and departmental consumers?

--Present and projected resource needs: Can you characterize the capabilities of your organization and indicate how well you are able to meet the demands you face? What do you anticipate for the future?

--Your plans for future research and development: What changes in emphasis do you expect? What kind of long-range planning are you undertaking? What new initiatives would you like to put in motion?

I would appreciate a draft from you by the end of November in order to permit a publication date of about 1 January 1981. The entire report will be about 30 pages--the same size as last year--so a chapter of about 10-12 double-spaced typewritten pages would be sufficient. If you have any questions about this project, please contact my action officer.


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